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RECORD OF PROCEEDINGS
Fairmount Fire Protection District
Board of Directors Regular Meeting
March 10, 2021

President Robert Wilson II called to order the Regular Business Meeting of the Fairmount Fire Protection District Board of Directors on Wednesday, March 10, 2021 at 4:01 P.M.

President Robert Wilson II led the Pledge of Allegiance.

A moment of silence was observed for all fallen firefighters and police officers.

ROLL CALL:

Board Members Present:

Robert Wilson II, President
Tom Young, Vice President
Mark Chenoweth, Treasurer
Craig Corbin, Director

Secretary Steven Shimeall is unable to attend today's meeting.

On a motion from Director Corbin, and a second by Treasurer Chenoweth, the Board unanimously voted to excuse Secretary Shimeall from the meeting.

Also present were: Fire Chief Alan Fletcher, Assistant Fire Chief Joel Hager, Attorney for the District Kelley Duke, Attorney for the District Josephine Reid, and District personnel: Office Manager DeAnn Boyles, Administrative Assistant Jaime Sklenar, and Engineer Richard Sidebottom.

GUESTS PRESENT:

Engineer Richard Sidebottom, President of the Local 5013 Chapter.



APPROVAL OF THE AGENDA:

The Board reviewed the agenda for the March 10, 2021 Board meeting, with no changes noted.

On a motion by Treasurer Chenoweth and a second by Director Corbin, the Board unanimously approved the agenda for the March 10, 2021 Board meeting as presented.

APPROVAL OF MINUTES:

The Board reviewed the minutes for the Regular Board Meeting on February 10, 2021.

On a motion by Director Corbin and a second by Treasurer Chenoweth, the Board unanimously voted to approve the minutes for the Regular Board Meeting on February 10, 2021 with no changes noted.

The Board made the decision to delay the review of the Special Board Meeting Minutes from February 3, 2021 as they were not available at the time of the meeting.

PUBLIC COMMENT/GUEST SPEAKERS:

Engineer Sidebottom told the Board he is happy to attend the meeting today and looks forward to attending more often.

SECRETARY'S REPORT:

None.

TREASURER'S REPORT:

(See attached Funds Report)

Treasurer Chenoweth read the general funds report for March 10, 2021 in the amount of \$2,924,418.89.

On a motion by Director Corbin with a second by President Wilson, the Board unanimously approved the Treasurer's report for March 10, 2021 as presented by Treasurer Chenoweth.

CHIEF'S REPORT:

(See Attached Chief's Report)

Chief Fletcher discussed the feasibility study, stating that A.P. Triton is scheduled for an on-site visit the week of April 12, 2021. On April 14, A.P. Triton would like to conduct interviews with the Board and Attorney Duke, if she is available.

Chief Fletcher let the Board know that the District has received the ballistic vests for staff vehicles, which were purchased with grant funds received from Firehouse Subs. The District will be going to the Firehouse Subs location at 64th and Ward Road on March 24, 2021 to take pictures of personnel wearing the vests in front of the building as a Thank-You.

Chief Fletcher stated that there are some issues identified with the Personnel Policy Manual ("Manual") that was approved at the last meeting that will need to be corrected. Staff is working with Attorney Duke on the issue and should have the Manual ready for review at the next meeting. Attorney Duke apologized to the Board and stated that all time spent on revising the Manual due to errors on the Firm's end will be at no charge to the District.

OLD BUSINESS:

None.

NEW BUSINESS:

Chief Fletcher let the Board know that the 2020 Annual Report has been published, and it was included in the packet. He asked if there were any questions regarding the report. There were none.

There was discussion regarding the 2021 Audit Engagement Letter for ratification. Office Manager Boyles stated for the record that after receiving direction from the Board, she signed the letter and returned it so that a schedule could be worked out for the audit.

On a motion by Treasurer Chenoweth, and a second by Director Corbin, the Board voted unanimously to ratify and approve the 2021 Audit Engagement Letter.

ATTORNEYS' REPORT:

(See attached Attorney's Report)

Attorney Duke asked if there were any questions on the Attorneys Report, there were none.

Attorney Duke also let the Board know that she will be attending meetings in person beginning in April.

EXECUTIVE SESSION:

On a motion by Director Corbin, with a second by Vice President Young, the Board unanimously approved entering an Executive Session at 4:13 P.M., citing C.R.S. §24-6-402 (4)(b) to receive advice of legal counsel regarding dual jurisdiction with the City of Golden.

Attorney Duke certified for the record that this Executive Session constitutes privileged attorney-client communication, and therefore will not be recorded.

Chief Fletcher certified for the record that he can see the names of all attendees participating in the virtual meeting and stated that the only participants are Board members or authorized individuals.

On a motion by Treasurer Chenoweth, with a second by Director Corbin, the Board voted unanimously to come out of the Executive Session at 4:35 P.M.

ANNOUNCEMENTS:

None

ADJOURNMENT:

On a motion by Director Corbin, and a second by Treasurer Chenoweth, the Board voted unanimously to adjourn the meeting at 4:35 P.M.

APPROVAL:

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Fairmount Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

Robert Wilson II, President

Steven Shimeall, Secretary

I hereby attest that the Executive Session, which was not recorded, constituted a privileged attorney-client communication.

Kelley B. Duke, Attorney

I hereby attest that the Executive Session, which was not recorded, was confined to topics authorized for discussion in Executive Session pursuant to C.R.S 5 24-6-402(4)(b).

Robert Wilson II, President