



RECORD OF PROCEEDINGS
Fairmount Fire Protection District
Board of Directors Regular Meeting
February 10, 2021

President Robert Wilson II called to order the Regular Business Meeting of the Fairmount Fire Protection District Board of Directors on Wednesday, February 10, 2021 at 4:03 P.M. Due to the COVID-19 pandemic, the Board determined that the February meeting will be held virtually, with all participants on audio and video.

President Robert Wilson II led the Pledge of Allegiance.

A moment of silence was observed for all fallen firefighters and police officers.

ROLL CALL:

Board Members Present:

Robert Wilson II, President
Steven Shimeall, Secretary
Mark Chenoweth, Treasurer
Craig Corbin, Director

Board Members Absent:

Tom Young, Vice President

On a motion from Director Corbin, and a second by Secretary Shimeall, the Board unanimously voted to excuse Vice President Young from the meeting.

Also present were: Fire Chief Alan Fletcher, Assistant Fire Chief Joel Hager, Attorney for the District Kelley Duke, Attorney for the District Josephine Reid, and District personnel: Office Manager DeAnn Boyles, Administrative Assistant Jaime Sklenar, and Engineer Richard Sidebottom, President of the Local 5013 Chapter.



APPROVAL OF THE AGENDA:

The Board reviewed the agenda for the February 10, 2021 Board meeting, with no changes noted.

On a motion by Director Corbin and a second by Treasurer Chenoweth, the Board unanimously approved the agenda for the February 10, 2021 Board meeting as presented.

APPROVAL OF MINUTES:

The Board reviewed the minutes for the Regular Board Meeting on January 13, 2021.

On a motion by Secretary Shimeall and a second by Treasurer Chenoweth, the Board unanimously approved to approve the minutes for the Regular Board Meeting on January 13, 2021 as presented.

The Board made the decision to delay the review of the Special Board Meeting Minutes from February 3, 2021 as they were not available at the time of this meeting.

PUBLIC COMMENT/GUEST SPEAKERS:

District Engineer Sidebottom introduced himself as the new president of the Fairmount Firefighter Local 5013, and let the Board know that he appreciates the opportunity to participate.

SECRETARY'S REPORT:

None.

TREASURER'S REPORT:

(See attached Funds Report)

Treasurer Chenoweth read the general funds report for February 10, 2021 in the amount of \$2,985,034.97.

On a motion by President Wilson with a second by Director Corbin, the Board unanimously approved the Treasurer's report for February 10, 2021 as presented by Treasurer Chenoweth.

CHIEF'S REPORT:

(See Attached Chief's Report)

Chief Fletcher let the Board know that there will not be an in-person award ceremony this year, due to the pandemic. Staff are currently working on filming a presentation that will be available towards the end of March.

Chief Fletcher informed the Board that the Feasibility Study has been approved by the District, the City of Golden Fire Department (GFD) and Pleasant View Metropolitan District Fire Department (PVMFD); all documents have been signed by the governing entities and returned to the District. Beginning on Friday morning, the three departments will start the download. This process could take up to a couple of months, once the data has been downloaded, it may take AP Triton two to three additional months to analyze the data and issue a report.

OLD BUSINESS:

None.

NEW BUSINESS:

The Board reviewed the revised Personnel Policy Manual ("Policy Manual"). There were no questions for Chief Fletcher regarding the Policy Manual.

On a motion by Director Corbin, and a second by Treasurer Chenoweth, the Board voted unanimously to approve the revised Personnel Policy Manual, as presented.

Chief Fletcher reviewed the 2021 Strategic Plan with the Board. There were no questions from the Board regarding the Strategic Plan for 2021.

On a motion by Secretary Shimeall, and a second by Director Corbin, the Board voted unanimously to approve the 2021 Strategic Plan as presented.

Chief Fletcher reviewed the Fire Service Contract for Republic Services. Attorney Duke has reviewed the contract and presented her suggested changes.

On a motion by Director Corbin, and a second by Treasurer Chenoweth, the Board voted unanimously to approve the Republic Service Fire Service Contract, subject to the changes discussed.

There was discussion regarding the 2021 Fiscal Focus Partners Audit Engagement letter and addendum that was revised for the current year. The legal team from

Fiscal Focus Partners (FFP) has yet to review the new engagement letter and addendum. Since it has not been reviewed by the FFP Legal Team, the Board has agreed to table the approval of the engagement letter to the next Board meeting on March 10, 2021.

ATTORNEYS' REPORT:

(See attached Attorney's Report)

Attorney Duke informed the Board that most of the last month was spent working on the Feasibility Study. Attorney Duke also reviewed her firm's Retainer Analysis and discussed the cost savings the District saw in legal services in 2020.

EXECUTIVE SESSION:

On a motion by Treasurer Chenoweth, with a second by Director Corbin, the Board unanimously approved entering an Executive Session at 4:23 P.M. citing C.R.S. §24-6-402 (4)(b) to receive advice of legal counsel regarding the pension bylaws and homeowner double taxation issues.

Attorney Duke certified for the record that this Executive Session constitutes privileged attorney-client communication, and therefore will not be recorded.

Chief Fletcher and Office Manager Boyles certified for the record that they are able see the names of all attendees participating in the virtual meeting and stated that the only participants are Board members or authorized individuals.

On a motion by Treasurer Chenoweth, with a second by Secretary Shimeall, the Board voted unanimously to come out of the Executive Session at 5:03 P.M.

ANNOUNCEMENTS:

Per Office Manager Boyles, former District Board Member, Mike Hanson, has retired as District Manager from Prospect Parks and Recreation. The Board gave kudos and their best wishes to him in his retirement.

Director Corbin asked Office Manager Boyles if the District has renewed its membership in the Special District Association (SDA). Office Manager Boyles confirmed the renewal of the membership with the SDA for 2021.

ADJOURNMENT:

On a motion by Director Corbin, and a second by Secretary Shimeall, the Board voted unanimously to adjourn the meeting at 5:05 P.M.

APPROVAL:

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Fairmount Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

Robert Wilson II, President

Steven Shimeall, Secretary

I hereby attest that the Executive Session, which was not recorded, constituted a privileged attorney-client communication.

Kelley B. Duke, Attorney

I hereby attest that the Executive Session, which was not recorded, was confined to topics authorized for discussion in Executive Session pursuant to C.R.S 5 24-6-402(4)(b).

Robert Wilson II, President