



**RECORD OF PROCEEDINGS
Fairmount Fire Protection District
Board of Directors Regular Meeting
December 9, 2020**

President Robert Wilson II called to order the Regular Business Meeting of the Fairmount Fire Protection District Board of Directors on Wednesday, December 9, 2020 at 4:00 P.M. Due to the COVID-19 pandemic, the Board determined that the December meeting will be held virtually, with all participants on audio and video.

President Robert Wilson II led the Pledge of Allegiance.

A moment of silence was observed for all fallen firefighters and police officers.

ROLL CALL:

Board Members Present:

Robert Wilson II, President

Tom Young, Vice President

Steven Shimeall, Secretary

Mark Chenoweth, Treasurer

Craig Corbin, Director

Also present were: Fire Chief Alan Fletcher, Attorney for the District Kelley Duke, and District personnel: Office Manager DeAnn Boyles, Administrative Assistant Jaime Sklenar, Lieutenant Dariusz Piwko, and Lieutenant Johnny Macy.

GUESTS PRESENT:

Ted Kuettel, FFPD Pension Board Trustee

Steven Legault, FFPD Pension Board Trustee

APPROVAL OF THE AGENDA:

The Board reviewed the agenda for the December 9, 2020 Board meeting; a request was made to remove the Executive Session from the agenda.





On a motion by Treasurer Chenoweth and a second by Director Corbin, the Board unanimously approved the agenda for the December 9, 2020 Board meeting, as amended.

APPROVAL OF MINUTES:

The Board reviewed the minutes for the Regular Board meeting on November 11, 2020. President Wilson II recommended that the minutes be amended to reflect that Vice President Young called the meeting to order and led the Pledge of Allegiance, due to President Wilson II having technical difficulties.

On a motion by Director Corbin and a second by Secretary Shimeall, the Board unanimously approved the minutes for the Regular Board Meeting on November 11, 2020, as amended.

PUBLIC COMMENT/GUEST SPEAKERS:

None.

PUBLIC HEARING:

On a motion by Director Corbin, with a second by Treasurer Chenoweth, at 4:14 P.M. the Board reconvened the Public Hearing from the November 11, 2020 Board meeting, regarding the proposed 2021 Budget.

Attorney Duke certified for the record that the 2021 Budget Hearing Notice was duly posted and properly published in a newspaper of general circulation.

There were no members of the public present to make a comment, and neither the District nor legal counsel have received any question or comment from the public regarding the proposed 2021 Budget.

On a motion by Director Corbin, with a second by Vice President Young, the Board voted unanimously to close the Public Hearing at 4:15 P.M.

Treasurer Chenoweth asked Chief Fletcher about the funds the District is proposing toward the Pension Fund in order to receive the maximum allowed funding match from the State of Colorado. Chief Fletcher stated that according to the 2021 Budget, the District will contribute \$33,355.00 in order to receive the full matching benefit from the State.

On a motion by Vice President Young, with a second by Director Corbin, the Board voted unanimously to approve the 2021 Budget.



SECRETARY’S REPORT:

None.

TREASURER’S REPORT:

(See attached Funds Report)

Treasurer Chenoweth read the general funds report for December 9, 2020 in the amount of \$3,632,201.06.

On a motion by Vice President Young with a second by Director Corbin, the Board unanimously approved the Treasurer’s report for December 9, 2020 as presented by Treasurer Chenoweth.

CHIEF’S REPORT:

(See Attached Chief’s Report)

Chief Fletcher asked if there were any questions. There were none.

Chief Fletcher let the Board know that Staff has received three proposals for the feasibility study. The proposals are under review and the District will send out the recommendations for the Board meeting in January.

There was a significant property fire off 48th Avenue and McIntyre street in November that involved outbuildings of a residential property. Truck 31 was the first truck on the scene, and the crew did a great job handling the fire and keeping it contained to the one property. Vice President Young asked who the Command was for the call. Chief Fletcher replied that Battalion Chief Bassett was on duty for the fire. Vice President Young let the Board know that he listened to the call, and that Battalion Chief Bassett kept everything organized and that the job was well managed.

Chief Fletcher wanted the Board to know that the District has a great team of Firefighters and staff in its employ. Amid the pandemic currently going on, line personnel have adapted to unprecedented situations and have done a great job coming in to work with a good attitude, even when times are uncertain and unpredictable. Chief Fletcher gave commendations to all personnel for their hard work and dedication.

OLD BUSINESS:



None.

NEW BUSINESS:

The Board reviewed the Coors Technology Center (CTC) Final Settlement Agreement for possible approval. Attorney Duke stated that the Settlement was well received and more than 50% of the property owner signatures are needed for the settlement to be effective. The Coors Technology Center representatives reviewed and approved the Agreement and sent out the letters to property owners to obtain the needed signatures.

On a motion by Treasurer Chenoweth, and a second by Director Corbin, the Board voted to approve the CTC Final Settlement Agreement understanding that more than 50% of the owner's association, and property owners of the Coors Technology Center must approve and sign the Settlement Agreement before the District authorizes the final Settlement Agreement.

Vice President Young abstained from voting on the CTC agreement in order to avoid any conflict of interest.

Chief Fletcher reviewed the Personnel Policy Manual ("Manual"), as presented. He stated that the update was made largely to ensure that the District's policies comply with recent legislation changes regarding personnel matters..

Treasurer Chenoweth asked about the observed holidays that were chosen by the District. Chief Fletcher let the Board know that in general, the holidays the District observes are the same holidays that Jefferson County observes, along with two floating holidays chosen by Chief Staff.

Treasurer Chenoweth requested that the Board be sent a redline copy of the Manual, so the Board may review only the changes made to the Manual. The Board agreed to wait until the January Board meeting to consider approval of the updated Personnel Policy Manual until a red line edition can be sent out and reviewed.

ATTORNEYS' REPORT:

(See attached Attorney's Report)

Attorney Duke asked if the Board had any questions on the attorney's report. There were none.



ANNOUNCEMENTS:

None.

ADJOURNMENT:

On a motion by Director Corbin, and a second by Treasurer Chenoweth, the Board voted unanimously to adjourn the meeting at 4:29 P.M.

APPROVAL:

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Fairmount Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

Robert Wilson II, President

Steven Shimeall, Secretary