



Fire Protection District

Protecting Lives and Property Since 1962

**RECORD OF PROCEEDINGS
Fairmount Fire Protection District
Board of Directors Regular Meeting
March 20, 2019**

Chairman Robert Wilson II, called to order the Regular Business Meeting of the Fairmount Fire Protection District Board of Directors on Wednesday, March 20, 2019 at 4:00 P.M.

Chairman Robert Wilson II led the Pledge of Allegiance.

A moment of silence was observed for all fallen firefighters and police officers.

ROLL CALL:

Board Members Present:

Robert Wilson II, President/Chairman

Tom Young, Vice President

Steven Shimeall, Secretary

Mark Chenoweth, Treasurer

Craig Corbin, Director

Also present were: Fire Chief Alan Fletcher, Assistant Chief Joel Hager, and Office Manager DeAnn Boyles, Battalion Chief Joe Snyder, Deputy Fire Marshal Robert Ipatenco. Battalion Chief Chad Bassett, Captain Russ Lewis and Lieutenant Johnnie Macy.

GUESTS PRESENT:

None

APPROVAL OF THE AGENDA:

The Board reviewed the agenda for the March 20, 2019 Board meeting.

On a motion by Treasurer Chenoweth, with a second by Secretary Shimeall, the Board unanimously approved the agenda for the March 20, 2019 Board meeting as presented.

APPROVAL OF MINUTES:

The Board reviewed the minutes of the January 9, 2019 Board Meeting, with no corrections noted.

On a motion by Director Corbin, with a second by Treasurer Chenoweth, the Board unanimously approved the minutes of the January 9, 2019 as written.

Treasurer Chenoweth said that, with respect to the Board's consideration of the February 13, 2019 minutes, he would like to re-listen to the audio recording of the meeting, because his statements about the Board's consideration of the new fire code may have been misinterpreted and he would like to ensure that they are accurately presented in the minutes. In particular, Treasurer Chenoweth noted that his statements were specific to whether an individual would be required to comply with the new fire code if they remodel their home. As presented, the minutes do not say that, and Fire Marshal Rosenberger's response to that inquiry is not included in the draft minutes. Instead, the draft minute state that Fire Marshal Rosenberger "explained it." Treasurer Chenoweth went on to say that he has recently been involved in two projects, one of which involves a simple electrical upgrade, and Xcel Energy was "forcing the issue" and seeking a more comprehensive upgrade. Treasurer Chenoweth stated that he is not against adoption of the new fire code, and is instead asking, for instance, that if someone is putting in a new 100 amp box in their garage, would the individual have to go back and change everything to conform to the new fire code. Treasurer Chenoweth stated that he would like to better understand the details that the Board will be voting on, which may directly impact some citizens, and noted that he does not want to cause undo issues. Treasurer Chenoweth simply stated that he is concerned for citizens who want to do a simple remodel, and then end up getting stuck with a variety of code compliance issues that would need to be taken care of. Treasurer Chenoweth said again that he would like to review the audio recording of the February 13, 2019 Board meeting to ensure that the minutes are accurate.

Treasurer Chenoweth said he wants to be sensitive to citizens' potential concerns with the District's adoption of a new fire code if, for example, it leads to burdensome requirements that an elderly couple must adhere to when performing an upgrade, and they get stuck with a little bit more than they intended. Deputy Fire Marshal (DFM) Robert Ipatenco addressed some of the issues and concerns that Treasurer Chenoweth identified, referencing appendix "B" for guidance on water and hydrant flow requirements for buildings with regard to requiring

sprinklers or not. Treasurer Chenoweth said that this can be a bigger issue than the Board intend for it to be, as the Board tries to ensure the best fire protection it can, and the Board is also trying to protect the District's residents from extenuating circumstances. Treasurer Chenoweth reiterated that he just wants to understand the proposed codes better, and stated that right now he would not vote to adopt. There was more discussion by the Board members, Chief Fletcher & DFM Ipatenco on this issue that included code enforcement, variance of codes, insurance requirements, liability issues, and driveway access requirements, before it was determined that the 2018 Fire Code Adoption could be tabled. Treasurer Chenoweth said that he would like to see an adjustment to the February 13, 2019 minutes first. Office Manager Boyles said she would listen to the audio recording again and offered to revise the draft minutes to more accurately reflect the discussion. Treasurer Chenoweth said that would be fine.

On a motion by Director Corbin with a second by Secretary Shimeall, the Board voted unanimously to table consideration of the February 13, 2019 Board meeting minutes.

PUBLIC COMMENTS/GUEST SPEAKERS:

- Chief Fletcher told the Board that he wanted to recognize someone that was not able to be recognized at the District's last awards presentation, and he asked Captain Russ Lewis who has been with Fairmount Fire for 15 years to stand. Chief Fletcher then presented him with a watch and a 15 years of service pin. Kudos and applause by all in the room.
- Chief Fletcher also formally informed the Board that the District was successful on achieving Accreditation Status at the hearing in Anaheim, California, last week on March 13th. Chief Fletcher went on to thank everyone for their part in this effort from large to small, everyone played a part in this achievement. Chief Fletcher went on to say a special thanks and recognition to Fire Marshal Neil Rosenberger, Accreditation Manager for the District who proved invaluable as the manager, and to IT Manager Dean Brewer who dealt with and managed all of the data for Accreditation. This was very complicated, critical, and a there was a lot of heavy lifting by both of these individuals and well done. Chief Fletcher went on thank all of the members that accompanied him to Anaheim for the hearing, including Board President Robert Wilson II, Accreditation Manager Neil Rosenberger, Battalion Chief Joe Snyder, Lieutenant Johnnie Macy and Peer Team Lead, Mike Stallings.

President Robert Wilson II gave his thoughts, first saying thank you for the invitation to go to Anaheim and noting that it was an amazing experience,

from the hearings and the meetings to watching everyone there who are so dedicated and involved. President Wilson said he was in awe of the presence in the hearing room, also remarking on some of the interesting and anecdotal conversations. Chief Fletcher told the Board that in a couple of weeks the District should receive a video of the hearing, which he will send out to them in case they want to watch it. Chief Fletcher also passed around the Accreditation Plaque that the District received and will put up here at Station 31. Chief Fletcher intends to order a second plaque for Station 32 as well. Chief Fletcher and President Wilson spoke about the importance of now having achieved Accreditation, the District needs to work to maintain that status, and not fall behind in doing so. Chief Fletcher noted that a couple of accredited departments have fallen behind, and as a result they have been deferred, and will have a period of time to get things in order before going back for a hearing. There was discussion. Chief Fletcher said that every year the District will give an annual compliance report, and then in 5 years the District has to go through the whole accreditation process again. Treasurer Chenoweth asked who are some of the other accredited departments around? Chief Fletcher said currently there are 17 accredited agencies in Colorado that include, Denver, South Metro, West Metro, Aurora, Pueblo, Colorado Springs, Red, White & Blue, Summit County and Arvada (Currently deferred until March of 2020). Discussion ensued, and Vice President Young stated that it would be good to get this information out to the public. Chief Fletcher said that he has a press release that will be going out tomorrow to local news & newspapers, in addition to all of the social media sites that the District participates on, and then the District's our own website.

SECRETARY'S REPORT:

None

TREASURER'S REPORT:

(See attached Funds Report)

Treasurer Chenoweth read the General Funds Report for March 20, 2019.

Treasurer Chenoweth asked when the District has capital improvements (e.g., lease-purchase agreement payments on the new Aerial Apparatus), will they be paid out of the capital improvement fund, or will they be paid out of the general funds? Office Manager (OM) Boyles said that payments could come out of either fund. Treasurer Chenoweth asked what Chief Staff would like to do? OM Boyles responded that the capital improvement fund is for that purpose, and it is assumed that the District will transfer funds into the capital improvement fund and the reserve fund as determined necessary. Treasurer Chenoweth then asked if Chief

Staff would give the Board a recommendation on when to transfer funds into the capital improvement and the reserve fund accounts, and then validate what is expected to be paid from the capital improvement fund? OM Boyles answered yes. Chief Fletcher told the Board that Chief Staff is looking at updating the format of the budget, and in the next couple of months will be showing the Board the new format. Chief Fletcher said that the new format will show the general fund, as well as the capital improvement fund, operations fund, etc. President Wilson II asked if there is a difference in the interest gained on the regular checking account, versus the reserve fund, versus the capital fund. At this point the answer is no.

On a motion by Director Corbin, with a second by Secretary Shimeall, the Board unanimously voted to approve the March 20, 2019 Treasurer's Report as presented, in the total amount of \$3,056,377.18, and to pay the bills as presented.

CHIEF'S REPORT:

(See Attached Chief's Report)

Chief Fletcher asked if there were any questions on the Chief's Report. There were none.

Chief Fletcher told the Board that the photographer is coming out on the 25th, 26th & 28th of April from Heritage Portraits & Albums, and encouraged the Board members to come in and get scheduled on one of those days, and to maybe even coordinate coming in at the same time, which would allow the Board to take a group photo. Chief Fletcher said that he emailed the information out as well.

OLD BUSINESS:

On a motion by Director Corbin, with a second by Treasurer Chenoweth, the Board voted unanimously to table the 2018 Fire Code adoption until the April 10, 2019 Board meeting.

Treasurer Chenoweth also asked if it would be possible to have a call with the District Legal Counsel regarding the Fire Code Adoption. Chief Fletcher responded that he will facilitate that.

ATTORNEYS' REPORT:

There were no questions on the Attorney's report that was included in the Board packet for this meeting.

NEW BUSINESS:

Chief Fletcher told the Board that funding of a new Battalion Chief vehicle was included in the 2019 budget, and Chief Staff have compared three different vehicles. Chief Fletcher noted that it looks like the District is moving forward with purchasing a Ford-F250 as the Battalion Chief vehicle. The new vehicle probably won't be equipped and outfitted and ready to use until July 2019. There was \$50,000.00 budgeted for the vehicle, and it will take all of that to get the truck, and then have it fully outfitted as well.

NEXT MEETING:

The next regular Business Meeting will be held on Wednesday, April 10, 2019 at 4:00 P.M.

ANNOUNCEMENTS:

None

ADJOURNMENT:

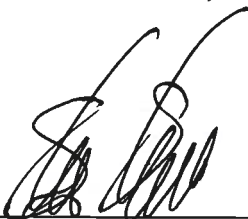
On a motion by Director Corbin with a second by Secretary Shimeall, the Board voted unanimously to adjourn the meeting at 4:50 P.M.

APPROVAL:

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Fairmount Fire Protection District, are a true and accurate record of the meeting held on the date stated above.



Robert Wilson II, President



Steven Shimeall, Secretary