



Fire Protection District

Protecting Lives and Property Since 1962

RECORD OF PROCEEDINGS Fairmount Fire Protection District Board of Directors Regular Meeting June 19, 2019

Chairman Robert Wilson II called to order the Regular Business Meeting of the Fairmount Fire Protection District Board of Directors on Wednesday, June 19, 2019 at 4:00 P.M.

Chairman Robert Wilson led the Pledge of Allegiance.

A moment of silence was observed for all fallen firefighters and police officers.

ROLL CALL:

Board Members Present:

Robert Wilson II, President
Tom Young, Vice President
Steven Shimeall, Secretary
Mark Chenoweth, Treasurer
Craig Corbin, Director

Also present were: Fire Chief Alan Fletcher, Assistant Chief Joel Hager, Attorney for the District Kelley Duke (via teleconference), Office Manager DeAnn Boyles Fire Marshal Neil Rosenberger, Deputy Fire Marshal Robert Ipatenco, Battalion Chief Erik Lugenbill and Administrative Assistant Nicole Rendon.

GUESTS PRESENT:

None

APPROVAL OF THE AGENDA:

The Board reviewed the agenda for the June 19, 2019 Board meeting.

On a motion by Treasurer Chenoweth, with a second by Secretary Shimeall, the Board unanimously approved the agenda for the June 19, 2019 Board meeting as presented.

APPROVAL OF MINUTES:

The Board reviewed the minutes of the May 8, 2019 Board Meeting, with no corrections noted.

On a motion by Treasurer Chenoweth, with a second by Secretary Shimeall, the Board unanimously approved the minutes of the May 8, 2019 as written.

PUBLIC COMMENTS/GUEST SPEAKERS:

None

SECRETARY'S REPORT:

None

TREASURER'S REPORT:

(See attached Funds Report)

Treasurer Chenoweth reviewed the General Funds Report for June 19, 2019.

Treasurer Chenoweth said the reconciliation on the checking account didn't look like it matched, and asked Office Manager Boyles about it. Office Manager Boyles said that the reconciliation should match – no issues had been identified. Treasurer Chenoweth asked that she confirm the reconciliation and provide her response to the Board.

On a motion by Vice President Young, with a second by Treasurer Chenoweth, the Board unanimously voted to approve the June 19, 2019 General Funds Report as presented, in the total amount of \$2,933,932.26, to pay the bills as presented, and to have Office Manager Boyles research the reconciliation of the accounts and provide her findings to the Board.

CHIEF'S REPORT:

(See Attached Chief's Report)

Chief Fletcher asked if there were any questions on the Chief's Report. There were none.

Treasurer Chenoweth asked about the \$28,000.00 in repairs for Engine 31, inquiring about what the repairs included. Brief discussion ensued. Chief Fletcher and Chief Hager discussed the specific repairs and stated that the work was primarily done by Diversified Body and Paint Shop and West Metro Fire Protection District.

Chief Fletcher informed the Board that there is a scheduled synergy meeting with Golden on July 15th.

OLD BUSINESS:

Office Manager Boyles read the legislative summary received from Attorney Duke regarding the 2019 Colorado Legislation that changed the requirements for special districts to post notice of their meetings, specifically permitting districts to post notices online, if certain conditions are met. Board discussion followed. The Board decided to continue to post notices in three locations in the District for July and post online, as a bridge between the old and new requirements. Resolution #19-0619 Designating Posting Location For Notices Of Regular And Special Meetings, And Adopting A Policy Of Posting Electronic Notice Of Meetings Online, And Establishing The Online Location For Posting, was reviewed by the Board.

On a motion by Vice President Young, with a second by Secretary Shimeall, the Board unanimously approved adopting Resolution #19-0619 Designating Posting Location For Notices Of Regular And Special Meetings, And Adopting A Policy Of Posting Electronic Notice Of Meetings Online, And Establishing The Online Location For Posting. It was stated for the record that Resolution #19-0619 supersedes and replaces Resolution #18-1212-B.

Office Manager Boyles gave the Board an update regarding the Audit of the District's 2018 Financial statements. The auditors are unable to complete the Audit until the Government Accounting Standards Board (GASB) 68 report is provided to the District. This report is always included as part of the volunteer pension actuarial study done every two years, but it should have been provided to the District each year, not just every two years. Both the audit firm, Fiscal Focus Partners (FFP), and the firm conducting the 2019 actuarial study, Gabriel, Roeder, Smith Inc. (GRS) are new to the District this year. GRS is working on updating the

GASB 68 requirement for 2018, and have said that the District will receive the report by July 8th.

Eric Barnes and Heather Prewitt from FFP intend to get the Board a draft of the audit by the end of the week of June 24th, and plan on being at the July 10th Board meeting to present the audit. Hopefully the GASB 68 report will have been received and included as part of the audit. If not, the Board can tentatively approve the 2018 audit pending the GASB 68 report, or could choose to hold a special meeting later in the month in order to consider approval of the audit and still make the state compliance submittal deadline of July 31st.

ATTORNEYS' REPORT:

Attorney Duke said that it has been a quiet month, and asked if there were any questions on the Attorney's report.

Attorney Duke briefly discussed the Resolution regarding online posting of meeting notices that was adopted today. She also discussed the Fire Code Resolution that will be considered for adoption at the July meeting.

NEW BUSINESS:

Chief Fletcher discussed the proposed changes to the Plan Review and Permit Fee Schedule, as prepared by Fire Marshal Rosenberger and Deputy Fire Marshal Ipatenco. The two Marshals conducted a survey of neighboring agencies as a base line for preparing the new Schedule.

Fire Marshal Rosenberger stated that the intent behind adjusting the fees was to line up more closely to what neighboring departments are charging, and also to be able to provide good customer service. Fire Marshal Rosenberger asked that the Board reach out to him with any questions they have, as they review this proposed fee structure over the next few weeks.

NEXT MEETING:

The next regular Business Meeting will be held on Wednesday, June 12, 2019 at 4:00 P.M.

ANNOUNCEMENTS:

The Special Districts Conference will be held on September 18 – 20th in Keystone at the conference center. Please let Office Manager Boyles know if you are interested in attending so that she can secure rooms.

ADJOURNMENT:

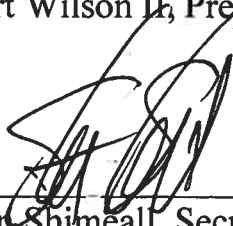
With no further business before the Board, on a motion by Director Corbin with a second by Secretary Shimeall, the Board voted unanimously to adjourn the meeting at 4:20 P.M.

APPROVAL:

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Fairmount Fire Protection District, are a true and accurate record of the meeting held on the date stated above.



Robert Wilson II, President



Steven Shimeall, Secretary